

MUTUAL COUNCILS

Presidents' Council Bylaws

ARTICLE I – NAME

This organization shall be known as the Leisure World Seal Beach Presidents' Council.

ARTICLE II – PURPOSE

- a) The establishment of a personal relationship between the 15 Mutual Presidents of Leisure World, to the end that ideas and problems affecting all Mutuels may be discussed.
- b) To receive pertinent information from management on any action to be taken by individual Mutual Boards.
- c) Any collective opinion reached by the Council shall be considered ONLY as a consensus of the Presidents.

ARTICLE III – MEMBERSHIP

Membership of Leisure World Seal Beach Presidents' Council shall consist of:

- a) Presidents of all Seal Beach Mutuels.
- b) The President of any Mutual may designate a member of his/her Board to serve in his/her place and stead at any meeting that he/she, the President, is unable to attend.
 - 1. The Board member who is designated to represent the President at these meetings in his/her absence shall so declare his/her appointment to the Chair during roll call at the meeting.
- c) The President of any Mutual may invite one member of his/her Mutual Board to attend any Council meeting a participant.
- d) Shareholders/Residents are invited to attend as observers as space allows.

ARTICLE IV – OFFICERS

- a) The officers of this organization shall be: President, Vice President and Secretary.
- b) The officers shall be elected at the Annual Meeting of this organization to be held on the first Thursday in August of each year and shall hold office for a term of one year or until his/her replacement is duly elected.
- c) The President shall preside at all meetings of the Council and shall appoint all committees and serve as ex officio member of all committees.

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1. The Vice President shall assume the duties of the President during his/her absence and shall perform such other duties as requested by the President.
2. In the absence of the President and Vice President, the Secretary will serve as Chair of the meeting.
3. A recording secretary will be provided by administration to take the minutes of the meetings of this Council and transcribe same. Duplicate copies for the use of all members of the Presidents' Council and their Boards shall be made available. A recap of the minutes shall be published in the LW Weekly.

ARTICLE V – MEETINGS

- a. Regular meetings: The regular meetings of the Council shall be held on the first Thursday of each month at 9 a.m. in Clubhouse 4, Section B, unless the members are notified to the contrary.
- b. Cancellation of meetings: The President may, for good cause or at the request of a majority of the Council members, postpone or otherwise change the time, date or place of any regular monthly meeting.
- c. Special meetings: The President shall have the authority to call Special Meetings of the Council at his/her discretion by giving the members four days' notice in advance by the most convenient means available. Any President or Staff member must arrange for a Special meeting with the President.

ARTICLE VI – VOTING

- a. Each Mutual shall have only one vote on each question arising at any Regular, Special or Executive Meeting of the Presidents' Council.

ARTICLE VII – ELECTION PROCEDURE

- a. Nominating Committee Members: At the July meeting a nominating committee shall be appointed by the President consisting of three sitting members. Nominating Committee members shall not be eligible to be a nominee on the ballot.
- b. Qualifications: Must be a duly elected Mutual President.
- c. Nominations: Must be made with the consent of the nominee.
- d. Conducting the vote:

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- i. The nominating committee shall present names of candidates for office at the August meeting.
 - ii. The vote may be done by voice vote if the slate has one name for each office. If one or more Presidents request it, the vote shall be done by secret ballot.
 - iii. The vote shall be done by secret ballot if one or more than one candidate is nominated for the office. Presidents simply write the name of the person they are voting for on a provided piece of paper or a ballot.
 - iv. Two guests, randomly selected by the Nominating Committee, shall collect all ballots and proceed to count them. The person with the most votes wins the office.
 - v. The process is repeated for each officer until all positions are filled.
- e. Term of office shall be from August to July of the following year.

ARTICLE VIII – QUORUM

A quorum shall exist at any Regular or Special Meeting of the Council when a majority of the Mutuals are represented.

ARTICLE IX – PARLIAMENTARY PROCEDURE

All meetings of the Presidents' Council shall be conducted in accordance with proper parliamentary procedures.

ARTICLE X – AMENDMENTS

The Bylaws of the Presidents' Council may be amended at any Regular or Special Meeting by a majority vote of the Mutual Presidents in attendance.

- Adopted: 14 Jun 75 **PRESIDENTS' COUNCIL**
- Amended: 10 Aug 83 Leisure World Seal Beach
- Amended: 14 Mar 84
- Amended: 14 Nov 84
- Amended: 25 Aug 86 (corrects time for caucus)
- Amended: 09 Dec 87 (effective February 1988)
- Amended: 02 Aug 90 (effective September 1990)
- Amended: 03 Sept 09 (effective immediately)
- Amended: 07 Sept 17 (effective immediately)
- Amended: 06 Sept 18 (effective immediately)