

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL SIX
May 25, 2018
Meeting begins at 9:30 a.m.
Administration Building Conference Room A

1. CALL TO ORDER
 2. SHAREHOLDER COMMENTS (limited to 2-3 minutes - agenda items only)
 3. ROLL CALL
 4. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):
 - Ms. Hopewell, GRF Representative
 - Ms. Hopkins, Mutual Administration Director
 - Mr. Van Horn, Building Inspector
 - Ms. Pandit, Recording Secretary
 5. APPROVAL OF MINUTES:
Regular Meeting Minutes of April 27, 2018
 6. BUILDING INSPECTOR'S REPORT Mr. Van Horn
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (p. 3)
 7. GRF REPRESENTATIVE Ms. Hopewell
 8. **UNFINISHED BUSINESS**
 - a. Rescind Policy 7584.6 – Mutual and Street Parking (p. 5-7)
 - b. Parking Rules and Violations (PRV) Panel
 - c. Discuss Skylight Charges
 - d. Update on Planting of Trees
 9. **NEW BUSINESS**
 - a. Request to Approve Planter Change at Unit 67-H (p. 9)
 - b. Request for Leasing Common Area for Patio at Unit 68-I (p. 11)
 - c. Cancel June Regular Meeting due to Annual Shareholders Meeting (p. 13)
 - d. Discuss Surveillance Cameras
 - e. Discuss Restatement of the Mutual Six Bylaws
 - f. Discuss Clarification of Golf Cart Parking
- STAFF SECRETARY BREAK 11:00 a.m.**
10. SECRETARY / CORRESPONDENCE Ms. Simpson
 11. CHIEF FINANCIAL OFFICERS REPORT Mr. Turetskiy

(Thursday, May 17, 2018 sp)

12. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
13. ANNOUNCEMENTS
14. COMMITTEE REPORTS
 - a. Landscape
15. DIRECTORS' COMMENTS
16. SHAREHOLDER(S)' COMMENTS (2-3 MINUTES)
17. ADJOURNMENT
18. EXECUTIVE SESSION
 - a. Begins at 8:30 a.m. in Administration Building Conference Room A

STAFF SECRETARY WILL LEAVE THE MEETING BY 12:10 p.m.

**NEXT MEETING: June 22, 2018 at 9:30 a.m.
Administration Building Conference Room A**

(Thursday, May 17, 2018 sp)

INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL: **(06) SIX**

INSPECTOR: **Dave Van Horn**

MUTUAL BOARD MEETING DATE: **May 25, 2018**

PERMIT ACTIVITY							
UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	PERMIT ISSUE	COMP. DATE	CHANGE ORDER	RECENT INSPECTION	CONTRACTOR / COMMENTS
61 D	UNIT REMODEL	BOTH	01/08/18	02/08/18	NO	INSULATION/LTH	ROBERTS CON. 2/20/2018
61 D	BDRM/LVRM ADDITION	BOTH	05/21/18	08/30/18	NO	NA	ROBERTS CON.
62 J	BATH REMODEL	BOTH	04/01/18	05/30/18	NO	ELEC, PLUMB	ALPHA MAS 4/6/2018
65 K	UNIT REMODEL	BOTH	08/31/17	12/31/17	NO	NA	LOS AL
59 L	BATH REMODEL	BOTH	03/19/18	05/25/18	NO	BIG 4	CAL CUSTO 4/3/2018
59 G	HEATPUMP	BOTH			NO	SIGNED OFF	GREENWOC 4/26/18
129H	FULL REMODEL	BOTH	11/20/17	06/30/18	NO	BR CT	MAMUSCIA CONS. 4/13/18
140 L	WASHER/ DRYER	BOTH	10/18/17	10/30/17	NO	R. PLUMB	COLE SERVICES 11/1/2017
58 H	REMODEL	BOTH	10/23/17	11/30/17	NO	FRAMING	ROBERTS CON. 12/6/2017
135 C	PATIO TILE	GRF	11/15/17	12/15/17	YES	NA	TREASURE DRYWALL
54 B	ADDITION	BOTH	02/26/18	08/24/18	NO	VOIDED CONTRACT	NATIONWIDE CON. 4/10/2018
55 C	WASHER/ DRYER	BOTH	04/18/18	05/04/18	NO	NA	KANG'S COI
68 I	KITCHEN/BTH REMODEL	BOTH	05/31/18	09/30/18	NO	NA	LOS AL
135 A	WASHER/ DRYER	BOTH	05/04/18	06/15/18	NO	ELEC/FRAME	BERGKVIST 5/9/2018
144 G	1/2BTH-WASHER/DRYER	BOTH	04/25/18	06/25/18	NO	NA	ACE

ESCROW ACTIVITY							
UNIT #	NMI	PLI	NBO	FI	FCOEI	ROF	DOCUMENTS/COMMENTS
139 A		04/18/18					
59 H		04/16/18	05/11/18	05/15/18	05/29/18		
55 D		04/10/18					
139 E		02/23/18					
62 L		02/21/18					
67 J		11/22/17					
55 K		04/10/18					
127 H		03/23/18	04/12/18	04/20/18	05/04/18		
61 B			03/26/18	03/27/18	04/12/18		
143 J		01/29/18	02/28/18	02/28/18	03/12/18		
60 J		03/13/18	04/06/18	04/12/18	04/26/18		
55J		04/27/18					

NMI = New Member Inspection **PLI** = Pre-Listing Inspection **NBO** = New Buyer Orientation
FI = Final Inspection **FCOEI** = Final COE Inspection **ROF** = Release of Funds

CONTRACTS	
CONTRACTOR	PROJECT
JOHNS LANDSCAPE	4/30/16 - 4/30/18
OC RESERVE STUDY	12/31/17 - 12/31/19
MJ JURADO INC	1/15/18 - 4/28/18 STARTING C/P 74-75-76 3/23/18

SITE VISITS	
UNIT NUMBER	REASONS
138 A, CHECKED DROPPINGS AT BTH BASE MOLDING	131 H, CHECKED ELECTRICAL PROBLEM 4/25/18 WITH BERGIN ELE
144G WITH CONTRACTOR RE: DRAIN CONNECTION	129 D REMOVED LOCKS @C/P
131 H, W.O. TO S.M. FOR ELECTRICAL SHORT	

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Mutual Corporation No. Six

MEMO

TO: MUTUAL SIX BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: RESCIND POLICY 7584.6 – MUTUAL AND STREET PARKING
(UNFINISHED BUSINESS ITEM A)
DATE: MAY 25, 2018
CC: MUTUAL FILE

On April 24, 2015, the Mutual Six Board of Directors adopted Policy 7584.6 – Mutual and Street Parking (attached).

On May 25, 2018, the Board of Directors will discuss rescinding Policy 7584.6 – Mutual and Street Parking.

I move to rescind Policy 7584.6 – Mutual and Street Parking.

MUTUAL OPERATIONS**SHAREHOLDER REGULATIONS****Mutual and Street Parking**

RESOLVED, That notwithstanding previous Board action:

1. Shareholders, caregivers, visitors, contractors, vendors, and delivery persons shall obey all traffic control devices including STOP signs, speed limits, and NO PARKING signs. Drivers shall be licensed by the State to operate the type of vehicle they are driving if the State would require a license to operate the vehicle on all public streets/highways. Vehicles shall have a current registration and license if the State would require a registration and license to operate the vehicle on all public streets/highways.
2. All shareholders, caregivers, visitors, contractors, vendors, and delivery persons shall obey all curb markings: red, no parking, yellow, loading and unloading, and green, limited time parking. No double-parking is permitted.
3. All accidents (including property damage) shall be reported to Security and/or the Seal Beach Police.
4. Shareholders with one vehicle registered to their apartment may park in their carport space or on a Mutual or Trust street. Shareholders with two or more vehicles registered to their apartment may park one vehicle on a Mutual street. The other vehicle(s) must be parked in their carport space or on a Trust street.

Shareholders with a golf cart may only park: 1. on an approved pad in front of their apartment, 2. in their carport space, or 3. on a Trust street. No golf carts are permitted to park on a Mutual street.

5. Shareholders are permitted to use bicycles, tricycles, golf carts, and other motorized (electric or gasoline) devices of less than 1,500 pounds, except motorcycles, on the Mutual sidewalks. Pedestrians have the right-of-way and shall be yielded to. Golf carts and other motorized devices shall not be driven on Mutual lawns/turf areas; this includes Maintenance service vehicles and contractor/vendor vehicles. Motorcycles are not permitted on Mutual sidewalks, lawn/turf areas, or patio areas and not within any apartment. Bicycles, tricycles, golf carts, other motorized devices of less than 1,500 pounds, and Maintenance service vehicles may be parked on the main sidewalk but not on the entry sidewalk for short periods of time. They shall not be parked so that they deny emergency access. All other vehicles may not park with any portion of the vehicle on a sidewalk or curb. Any damage caused by violation of this resolution will be the responsibility of the person causing the damage or their sponsor/employer. Parking for more than four (4) hours requires that they be parked in the carport or on a parking pad at the apartment that has been approved by the Mutual.
6. Visitors may not park their RVs or motor home around the perimeter of the carports. They must park on a Trust street or in a parking lot authorized by GRF for that purpose.

MUTUAL OPERATIONS**SHAREHOLDER REGULATIONS****Mutual and Street Parking**

7. Recreational vehicles may only park around the perimeter of the carports for a maximum of three days per month for loading and unloading.
8. Repairing or washing vehicles in carports or around the perimeter of the carports is prohibited.
9. No recreational vehicle may be parked on any curb or walk, nor any place that any other vehicle may not park legally, nor may any hose or electric cord be passed to such vehicle across any walkway or roadway, nor may anything be discharged from any recreational vehicle onto any ground, pavement or into any open container.
10. When, in their judgment, the parking of any recreational vehicle on a Trust street overnight might create a hazard or definite inconvenience to neighbors, the Security force may require the owner of such vehicle to park it in the west section of the parking lot next to Clubhouse Four.
11. Shareholders or visitors desiring to use the parking facility in the parking lot west of Clubhouse Four may do so for a period not to exceed fourteen (14) days. The same provisions apply to all vehicles parking in that lot: the name of the owner of the vehicle and the telephone number of the shareholder host in the case of visitors, must be conspicuously posted in the right front window of the trailer or the windshield of the motor vehicle. In all cases, the Security force must be notified of such parking immediately.
12. Parking on the curb or sidewalk by any motor vehicle or trailer is prohibited at all times, other than certain GRF vehicles and golf carts for a short period of time.
13. Vehicles that are in violation and not in accordance with Policy 7584.6 – Mutual and Street Parking, Policy 7582 – Towing Vehicles, and Policy 7502.6 – Carport Regulations, as well as vehicles not belonging to Mutual Six shareholder/residents or their visitors, will receive a 96-hour Notice To Tow, and will be towed by _____ Towing, and any other towing company under contract with Mutual Six, for such purposes. This will be done at the owner's expense.
14. All vehicles parked, or operating on Mutual Six property, must be in operating condition as described in the California Department of Motor Vehicles Code, Division 12/Equipment of Vehicles/Articles 24000-28150, or they will be towed at the owner's expense.
15. No vehicle may remain in the same parking space for more than 72 hours, and at that time, may not be moved to an adjacent parking space.

MUTUAL ADOPTION

SIX: 04-24-15

AMENDED

03-25-16

(Mar 16)

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Mutual Corporation No. Six

MEMO

TO: MUTUAL BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: REQUEST TO APPROVE PLANTER CHANGE AT UNIT 67 – H (NEW BUSINESS ITEM A)
RR MAY 25, 2018
CC: MUTUAL FILE

I move to approve / deny the request of planter change at Unit 67 – H.

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Mutual Corporation No. Six

MEMO

TO: MUTUAL BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: REQUEST FOR LEASING COMMON AREA FOR PATIO AT UNIT 68-I (NEW BUSINESS ITEM B)
RR MAY 25, 2018
CC: MUTUAL FILE

I move to approve / deny the request for leasing the common area for a Patio at Unit 68-I.

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Mutual Corporation No. Six

MEMO

TO: MUTUAL BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: CANCEL JUNE REGULAR MEETING DUE TO ANNUAL SHAREHOLDERS MEETING (NEW BUSINESS ITEM C)
DATE: MAY 25, 2018
CC: MUTUAL FILE

On May 25, 2018 , the Board of Directors will vote to cancel the June Regular Meeting due to the Shareholders Annual Meeting.

I move to cancel the Regular Meeting of June, due to the Annual Shareholders Meeting.